

Clyst Honiton Parish Council Meeting 12th November 2025

To: all Members of Clyst Honiton Parish Council

For information: County and District Ward Members, press and public

Issue date: Wednesday 5th November 2025

The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.

You are hereby summoned to attend the meeting of **Clyst Honiton Parish Council** on **Wednesday 15th November 2025 at 7.00pm**, to be held in the Black Horse Inn meeting room, for the purpose of transacting the business on the following agenda.

Rob Martin

Clerk to Clyst Honiton Parish Council

AGENDA

Agenda No.	Agenda Item	Target Times pm
	PUBLIC SESSION	7.00
	Before the start of council business, members of the public have the opportunity to discuss their concerns about items on the agenda or matters of council business they want to raise.	
	This session will be restricted to a maximum of 10 minutes, with a maximum of 3 minutes per speaker.	
26/65	APOLOGIES To receive apologies for absence.	7.10
26/66	DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY) To receive declarations of interest in items on the agenda	
26/67	MINUTES To approve, as a correct record, the minutes of the Annual Parish Council meeting held on 8 th October 2025.	
26/68	CLERK'S REPORT To receive a report from the clerk on activities undertaken since the last meeting and to review the attached Action List.	7.20
26/69	PLANNING APPLICATIONS To consider the following Planning Applications and to agree comments:	

Clyst Honiton Parish Council Meeting 12th November 2025

Reference	Location	Proposal
25/1904/FUL	Unit 11 Skypark Phase 2 Clyst Honiton Exeter	Change of use from general industrial unit (use class B2) to a gym (use class E(d))
The official notification of this had a closing date of 7 November 2025, but the District have been informed that our comments will be later due to the date of the parish council meeting.		

- 26/70 ZIPWIRE REPLACEMENT**
To consider what choice of equipment is appropriate to be installed in the playing field now that the zipwire has been removed.
- 26/71 CHRISTMAS LIGHTING** **7.40**
To consider what Christmas lighting will be set up this year.
- 26/72 VILLAGE MAINTENANCE** **7.45**
To hear a report from Cllr. Muir on his work in the parish since the last meeting and to consider any further matters to be addressed.
- 26/73 PARISH COUNCIL AIMS & OBJECTIVES**
To consider how the aims and objectives of the parish council are to be communicated and how they might relate to those laid out in the Neighbourhood Plan.
- 26/74 CLYST HONITON PLAYING FIELD** **8.15**
To consider the options for setting up a charity to hold ownership of the playing field and/or the play equipment on it.
- 26/75 EXETER AIRPORT PUBLIC SAFETY ZONES**
To receive a report from the clerk on the extent of the airport PSZ and how it might restrict possible future projects in the parish.
- 26/76 POTENTIAL FOR COMMUNITY HALL ON PLAYING FIELD** **8.20**
To consider whether the original community facility idea of providing it on the playing field should be revisited.
- 26/77 RESIDENTS' PARKING SCHEME**
To receive a report from the clerk on the process for applying for a Residents' Parking Scheme in order to restrict the possibility of unwanted airport parking.

Clyst Honiton Parish Council Meeting 12th November 2025

26/78 2025/2026 BANK RECONCILIATION AND BUDGET MONITORING REPORT 8.30

To adopt the attached bank reconciliation report of 31st October 2025 and note the budget monitor analysis at that date.

26/79 2026/2027 BUDGET & PRECEPT

To consider the attached budget analysis and discuss the detail in order to be able to set the precept for the next year.

26/80 RECEIPTS & PAYMENTS SCHEDULE 8.45

To approve the payment of the invoices on the schedule below for the period since the last meeting:

PAYMENTS

Payment to	Services	Month or Reference	Amount £	Payment No.
2025/2026				
RJ Martin	Salary	Oct 2025	864.47	2526-17
HMRC	Tax Deduction	Oct 2025	209.60	2526-17
HMRC	NI	Oct 2025	94.66	2526-17
DCC Pensions	Retainer Payment	Oct 2025	7.77	DD
RJ Martin	Salary	Nov 2025	864.47	2526-19
HMRC	Tax Deduction	Nov 2025	209.60	2526-19
HMRC	NI	Nov 2025	94.66	2526-19
DCC Pensions	Retainer Payment	Nov 2025	7.77	DD
Countrywide GM	Grass Cutting	Oct 2025	129.71	2526-20
Black Horse	Room Hire	PC Meets	46.00	2526-18
Simon A Martin	Payroll	Oct 2025	8.00	DD
Lloyds Bank	Service Charge	Oct 2025	4.25	DD
Adobe	Adobe Professional	Oct 2025	19.97	Card

RECEIPTS

Receipt from	Services	Amount £	Method
2025/2026			
HMRC	VAT Refund	315.21	BC
Lloyds Bank	Instant Access a/c Interest	9.90	BC

26/81 COUNCILLOR REPORTS 8.55

To receive a report from the chairman and to consider matters from councillors for inclusion on the agendas for future meetings

Clyst Honiton Parish Council Meeting 12th November 2025

26/82

DATE OF NEXT MEETING

The next scheduled meeting is on **Wednesday 14th January 2026** and will be held in the Black Horse meeting room starting at 7pm

26/83

PARISH COUNCIL MEETING CLOSURE

9.00